



Government of Jamaica



MINISTRY OF NATIONAL SECURITY

REQUEST FOR CURRICULUM VITAE TECHNICAL SPECIALIST CONSULTANT, CURRICULUM DEVELOPMENT

Institution: Inter-American Development Bank

Country: Jamaica

Project: Security Strengthening Project (SSP)

Loan/Credit/Grant No.: JA-L1074

Contract/Bid No. : MNS/SSP/09/2019/SPN-003

Deadline: 24 September 2019

Abstract:

The Government of Jamaica through the Ministry of National Security (MNS) is implementing the Security Strengthening Project (SSP) which is comprised of the following three (3) components:

- (i) Violent crime prevention and management;
- (ii) Improving investigative capabilities for homicides and;
- (iii) Change Management and Communications.

The Security Strengthening Project is aligned with the Sector Strategy on Institutions for Growth and Social welfare (GN-2587-2 and the Sector Framework for Citizen Security and Justice (OP-1201). The project is consistent with the 2016-2021 IDBG Country Strategy with Jamaica (GN-2868) and will contribute to the Corporate Results Framework (CRF) 2016-2019 (GN-2727-6) output indicators of: (i) Government agencies benefited by projects that strengthen technological and managerial tools to improve public service delivery; and (ii) Crime information systems strengthened. The project is also aligned with the 2017 Jamaica's Ministry of National Security Five Pillar Strategy for Crime Prevention and Citizen Security.

The Ministry of National Security *has received* financing from *the Inter-American Development Bank (IDB)*, and it intends to apply part of the proceeds to payments under the project Security Strengthening Project (SSP), for a Technical Specialist Consultant for Curriculum Development. The Ministry of National Security now invites suitably qualified individual consultants to submit Curriculum Vitae (CV) for the role of Technical Specialist Consultant, Curriculum Development to develop the curriculum for the learning elements within the scope of the project.

Consultancy Objective:

The **Objective of the consultancy** is to develop the curriculum for the learning elements within the scope of the project.

The curriculum should address two key areas, (1) the immediate need of preparing persons with the knowledge and skills for all the areas of change in the project

And (2) provide a repeatable program of courses and activities to prepare persons who are new to the JCF

More specifically, the consultant is required to:

- 1) Review the project scope and identify all the areas of learning required to support the project changes
- 2) Review the current curriculum development standards and the relevant international standards and recommend those elements that should be applied to the project in order to support the project objectives, working mode and change management principles. Standards that support the maximizing of the use of technology and the transition to a technology mindset should be considered a priority.
- 3) For each learning area, work with the subject matter experts and suppliers of the technology to determine the skills, competencies and knowledge objectives to be achieved in order to fully prepare for the implementation and future management of that component – including the differences by user group and/or process players. Compile the learning requirements.
- 4) Work with the SMEs and technology suppliers to design the learning paths, the type of learning interventions or instruction method (training, workshops etc) and the overall design required to meet the learning requirements
- 5) Identify certification programmes that would be appropriate value add for JCF learning programmes – specifically those related to the project scope areas.
- 6) Develop and deliver training for managing the curriculum. Training to be given to the NPCJ team members who will be responsible for assisting with the delivery under the project and for delivery after the project.
- 7) Develop and deliver presentation to the management team on the application of technology to continuous learning in the JCF
- 8) Develop, document and report against a detailed work plan for completing the activities within the scope of the consultancy

This procurement process requires consultants to have the following specific experience and/or capabilities:

Qualifications:

Academic Degree / Level & Years of Professional Work Experience:

- At least a Master's degree in the area of Education, Curriculum Development, Vocational Training or related field;
- Curriculum Development Certification

Areas of Expertise:

- ✓ At least ten (10) years of experience in development, assessment and evaluation of curriculum, teaching and learning resources required for programmes that include a strong technology component;
 - ✓ Demonstrated ability to work closely with stakeholders and mentor a diverse team
- Languages:

Skills:

- Creating and planning Curricula;
- Working with facilitators and administrators to Implement Curricula;
- handle multiple tasks simultaneously and flexibly;
- Conduct extensive research regarding Curricula and certification;
- establish and maintain strong and effective working relationships across a multidisciplinary team;
- Strong interpersonal, teamwork and communication skills;
- Strong analytical and presentation skills;
- Excellent writing skills and command of the English Language (oral and written).
- Public speaking skills

A Consultant will be selected in accordance with the procedures set out in the Inter-American Development Bank: [Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank](#) GN-2350-9 for individual consultants. The selection of the Consultant will also be in accordance with the procurement policies of the Government of Jamaica.

The full detail of the engagement is included in the Terms of Reference which can be viewed at www.mns.gov.jm. The closing date for submission of CV's is **Tuesday September 24, 2019 at 4:00 pm** and must be delivered to sspprocurement@mns.gov.jm or the address below. Late submissions will not be accepted.

**Attn: Procurement Specialist
Ministry of National Security
Security Strengthening Project
Shops 31 – 32
Kingston Mall
Kingston
Jamaica WI**